



## New One on One Client Intake Form

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Pronoun: ☐ He/Him ☐ She/Her ☐ They/Their ☐ Other: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Emergency Contact & Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Have you received acupuncture before? ☐ Yes ☐ No

Who are your current physicians? \_\_\_\_\_

Are you being treated for a ☐ Work-related Accident? ☐ Auto Accident?

How will you be covering treatment? ☐ Health Insurance: \_\_\_\_\_

☐ Paying Out-of-Pocket ☐ Workers Comp ☐ Auto Accident Coverage ☐ Personal Injury Coverage

**IF YOU HAVE NOT ALREADY SUBMITTED YOUR INSURANCE INFORMATION,  
PLEASE PRESENT YOUR INSURANCE CARD TO FRONT DESK. Thank you!**

### How did you hear about us?

☐ Friend, Family or Colleague

☐ Google or Internet search

☐ Health Practitioner

☐ Yelp

☐ Picked up Postcard, Coupon or Misc Print Material

☐ Facebook/Instagram

☐ Walked-by or Live in the Neighborhood

☐ Other: \_\_\_\_\_

### If a client or health practitioner referred us, we want to thank them!

Client (friend, family, colleague): \_\_\_\_\_

Health Practitioner or Practice: \_\_\_\_\_

For office use only:

☐ MB ☐ SC ☐ UP ☐ PC ☐ IN ☐ CC ☐ HF ☐ DL (REV. 3/20)



**Temperature** - How warm or cold you feel relative to other people (e.g. do you usually need to wear more layers or fewer?)

- |  |   |
|--|---|
| <input type="checkbox"/> Cold hands or feet  | <input type="checkbox"/> Hot at night   |
| <input type="checkbox"/> Chills              | <input type="checkbox"/> Night sweats   |
| <input type="checkbox"/> Cold "in the bones" | <input type="checkbox"/> Unusual sweats - specify when & where on body: _____ |
| <input type="checkbox"/> Numbness            |   |
| <input type="checkbox"/> Hot flashes         |   |

### Digestion

- |  |   |
|--|---|
| <input type="checkbox"/> Indigestion   | <input type="checkbox"/> Vomiting             |
| <input type="checkbox"/> Gas   | <input type="checkbox"/> Bad breath           |
| <input type="checkbox"/> Bloating  | <input type="checkbox"/> Heartburn            |
| <input type="checkbox"/> Belching  | <input type="checkbox"/> Hernia               |
| <input type="checkbox"/> Poor appetite   | <input type="checkbox"/> Hemorrhoids          |
| <input type="checkbox"/> Nausea  | <input type="checkbox"/> Excessive hunger     |
| BM: How often?<br>_____ x every _____ days                                     | <input type="checkbox"/> Dry stools           |
| Stools keep shape?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Difficult to pass    |
| <input type="checkbox"/> Alternating diarrhea & constipation/IBS               | <input type="checkbox"/> Tired after BM       |
|  | <input type="checkbox"/> Pain after BM        |
|  | <input type="checkbox"/> Foul-smelling stools |

### Sleep

- |  |  |
|--|--|
| _____ # hours per night                            | <input type="checkbox"/> Wake _____ x per night at _____ am / pm |
| <input type="checkbox"/> Difficulty falling asleep | <input type="checkbox"/> Wake to urinate how often: _____ x      |
| <input type="checkbox"/> Disturbing dreams         |  |
| <input type="checkbox"/> Restless sleep            |  |
| <input type="checkbox"/> Not rested upon waking    |  |

**Emotions** - What emotions are troubling to you or dominate your experience?

- |   |   |
|---|---|
| <input type="checkbox"/> Anger                  | <input type="checkbox"/> Grief              |
| <input type="checkbox"/> Irritability           | <input type="checkbox"/> Depression         |
| <input type="checkbox"/> Anxiety                | <input type="checkbox"/> Joy                |
| <input type="checkbox"/> Not rested upon waking | <input type="checkbox"/> Fear               |
| <input type="checkbox"/> Obsessive thinking     | <input type="checkbox"/> Timidity / Shyness |
| <input type="checkbox"/> Sadness                | <input type="checkbox"/> Indecisiveness     |

### Energy

- |  |  |
|--|--|
| <input type="checkbox"/> Sudden energy drop<br>time of day _____ | <input type="checkbox"/> Shortness of breath         |
| <input type="checkbox"/> Energy drop after eating                | <input type="checkbox"/> Heart palpitations          |
| <input type="checkbox"/> Fatigue                                 | <input type="checkbox"/> Blood pressure high / low   |
| <input type="checkbox"/> Dependence on caffeine/stimulants       | <input type="checkbox"/> Bleed / bruise easily       |
| <input type="checkbox"/> Wired or ungrounded feeling             | <input type="checkbox"/> Difficulty concentrating    |
| <input type="checkbox"/> Body or limbs feel heavy                | <input type="checkbox"/> Poor memory                 |
| <input type="checkbox"/> Body or limbs feel weak                 | <input type="checkbox"/> Dizziness/lightheadedness   |
|  | <input type="checkbox"/> Headaches: _____ x per week |

### Menstruation & Fertility

Age at first menses: \_\_\_\_\_  
Average length of full cycle: \_\_\_\_\_ days (i.e. 28)  
Average length of menses: \_\_\_\_\_ days (i.e. 3-4)  
Last menses date: \_\_\_\_\_  
# of pregnancies: \_\_\_\_\_ # of births: \_\_\_\_\_ # premature: \_\_\_\_\_  
# of abortions: \_\_\_\_\_ # of miscarriages: \_\_\_\_\_  
Do you take hormonal birth control pills? ☐ Yes ☐ No  
Have you seen any specialists to assist in getting pregnant?  
☐ Yes ☐ No  
If so, what assisted interventions have you tried?  
(e.g. IUI, IVF, etc.) \_\_\_\_\_

### Periods

- ☐ Heavy
- ☐ Light
- ☐ Painful
- ☐ Irregular
- ☐ Clots

### Cramps

- ☐ Before bleeding
- ☐ First day
- ☐ During Period

### Menopause

- |  |   |
|--|---|
| Age at last menses: _____                  | <input type="checkbox"/> Hot flashes: _____ x per day   |
| Year changes began: _____                  | <input type="checkbox"/> Night sweats: _____ x per week |
| <input type="checkbox"/> Vaginal dryness   |   |
| <input type="checkbox"/> Loss of sex drive |   |

### During cycle

- ☐ Changes in body/psyche prior to menstruation
- ☐ Fatigue
- ☐ Breast tenderness
- ☐ Mood changes
- ☐ Digestive changes
- ☐ Mid-cycle spotting

# PATIENT INFORMED CONSENT

**Please read and initial:**

I agree to receive acupuncture treatment by the licensed acupuncturists of Mend Acupuncture. I have been informed that acupuncture is very safe, but it may have side effects, including bruising, numbness, or tingling near the needling sites that may last a few days, and in very rare cases dizziness or fainting. On occasion current symptoms may worsen before they find relief. I also understand that no guarantee can be made concerning the results of the treatment. \_\_\_\_\_

If I am pregnant or become pregnant, I will notify my practitioners **immediately** (if applicable). \_\_\_\_\_

I understand that the acupuncturists of Mend Acupuncture use only sterile, disposable, single-use needles, practice safe needling techniques, and maintain a clean and safe environment. \_\_\_\_\_

I understand that the Mend practice may reach out to medical providers to introduce our services. No confidential information will be released. I understand that the clinical and medical staff may review my files but all my records will be kept confidential and can only be released under my personal written consent, or when required by law. \_\_\_\_\_

I understand that I may be charged the full session fee when an appointment is missed. I understand that I waive my session if I am more than 15 minutes late. \_\_\_\_\_

I have read this form and have had an opportunity to ask questions about its content. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment. \_\_\_\_\_

**I agree:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For patients under 18 years of age:**

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



## CREDIT CARD AUTHORIZATION FORM

We require that an authorized Credit Card be kept on file in the case of late cancellations and no-shows.

I, \_\_\_\_\_ authorize the use of my credit card for charges

incurred at Mend Acupuncture, including:

- **Treatment fees** not covered by insurance
- **Missed appointment fees:** late cancellations (less than 24 hours notice), no-shows and late arrivals (more than 15 minutes late) may incur a fee of \$50.
- **Insurance Billing**, such as:
  - co-pays
  - deductibles

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_